

Carbon County Child Development Programs

**Annual Report
School Year
2021 - 2022**



**Rawlins
Saratoga**



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Carbon County Child Development Programs (CCCDP) is pleased to present the 2021 – 2022 Annual Report for your review. The program served over 75 children and families throughout Carbon County, Wyoming. We were able to provide wonderful trainings and workshops for families and staff members. CCCDP strives to employ qualified and dedicated staff members who continue to work every day to break the cycle of poverty for families and young children through education and engagement.

Thank you to the staff, parents, families, volunteers, and community supporters who have given themselves and their support so freely to make sure no child is compromised because of income or ability.

If you can make the difference in the life of one child, it is all worth it.

– Ron Grinker

Mission Statement

Carbon County Child Development Programs assists and advocates for all children, families, and individuals by empowering them to:

- **Promote family integrity and stability**
- **Make positive choices toward meeting basic needs**
- **Enhance quality of life**
- **Achieve self-sufficiency with dignity**
- **Make sure children enrolled meet their goals of school readiness**

Philosophy

Carbon County Child Development Programs believes in:

- **The highest quality of services to meet the needs of all preschool children.**
- **Placing emphasis on accepting each child as an individual by providing positive learning environments which promote exploration, school readiness, and creative learning.**
- **Encouraging parent involvement, supporting parental roles as the primary educators in their child's life.**
- **The value of diverse contributions of parents, caregivers and children.**

CCCDP GOVERNANCE

Board Members

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Vice President (Community Member): Tosha Garner
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Rachel's Challenge



About Rachel's Challenge

Each day **160,000** students do not go to school because they are bullied, teased and harassed. By turning the story of a tragic death at Columbine High School into a mission for change, *Rachel's Challenge* is helping create safer learning environments and making a world-wide impact.

Rachel's Challenge is a series of student empowering programs and strategies that equip students and adults to combat bullying and allay feelings of isolation and despair by creating a culture of kindness and compassion. The programs are based on the writings and life of 17-year-old Rachel Scott who was the first student killed at Columbine High School in 1999. Rachel left a legacy of reaching out to those who were different, who were picked on by others, or who were new at her school. Shortly before her death she wrote,

"I have this theory that if one person can go out of their way to show compassion, then it will start a chain reaction of the same. People will never know how far a little kindness can go."

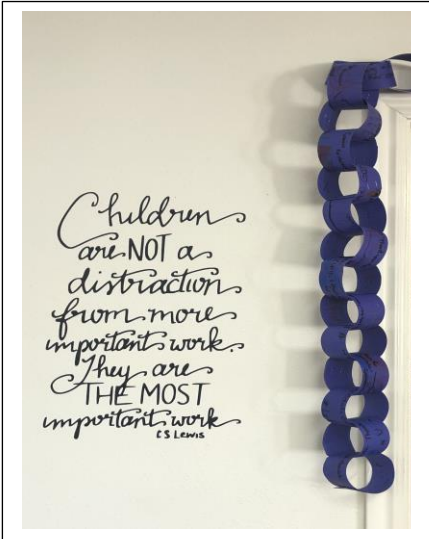
Rachel's Challenge was started by Rachel's dad and stepmom, Darrell and Sandy Scott when they realized that the writings and drawings Rachel left not only had an impact on her friends and classmates, but also resonated with students around the world. Although Rachel was a typical teenager who even wrote about her "ups and downs," she had a passion and conviction that she would someday change the world. The Scott family knew her story and passion had to be told to inspire others to make their world a better place.

More than 19 million people have been touched by Rachel's message, and they continue the legacy of making a difference in their communities. Each year at least 2 million more people are added to that number. These are just a couple of the results of Rachel's Challenge. In one survey, 78% of students indicated they would definitely intervene in a bullying incident in their school after seeing Rachel's Challenge.

The purpose of the elementary programs is to encourage elementary school students to live a life of purpose, do simple acts of kindness and create a KC (Kindness and Compassion) Club to make their school a better place. Stories from Rachel's life and adaptations of her writings exemplify her belief that small, deliberate acts of kindness could have an impact on the world and a profound effect on those around us. All topics are presented in age-appropriate positive language.



Links of Kindness Ceremony!



**YOU JUST
MAY START
A CHAIN
REACTION**

RACHEL





Carbon County Child Development Programs accepted *Rachel's Challenge* in 2012 and became one of the first Head Start preschools to take a stand against bullying through Rachel's Challenge.

At Carbon County Child Development Programs, we teach and practice *KINDNESS and COMPASSION* through classroom activities, parent and staff trainings, Kindness and Compassion Parent Club, and by giving *LINKS of KINDNESS*.

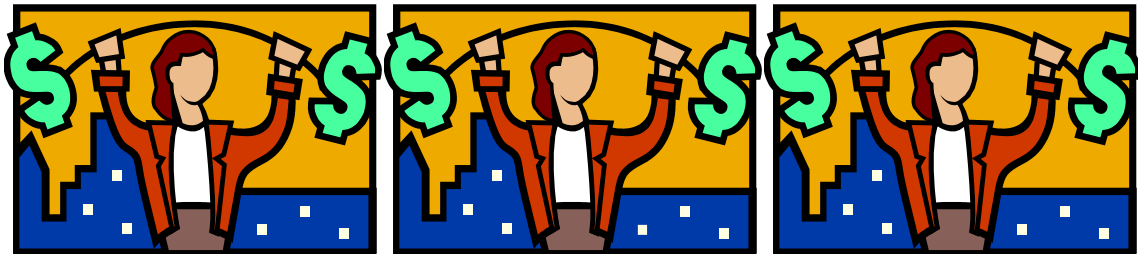
We have a goal to become a *CULTURE of KINDNESS* and to *START A CHAIN REACTION!*

**Kindness, Compassion,
Respect Is Best!**

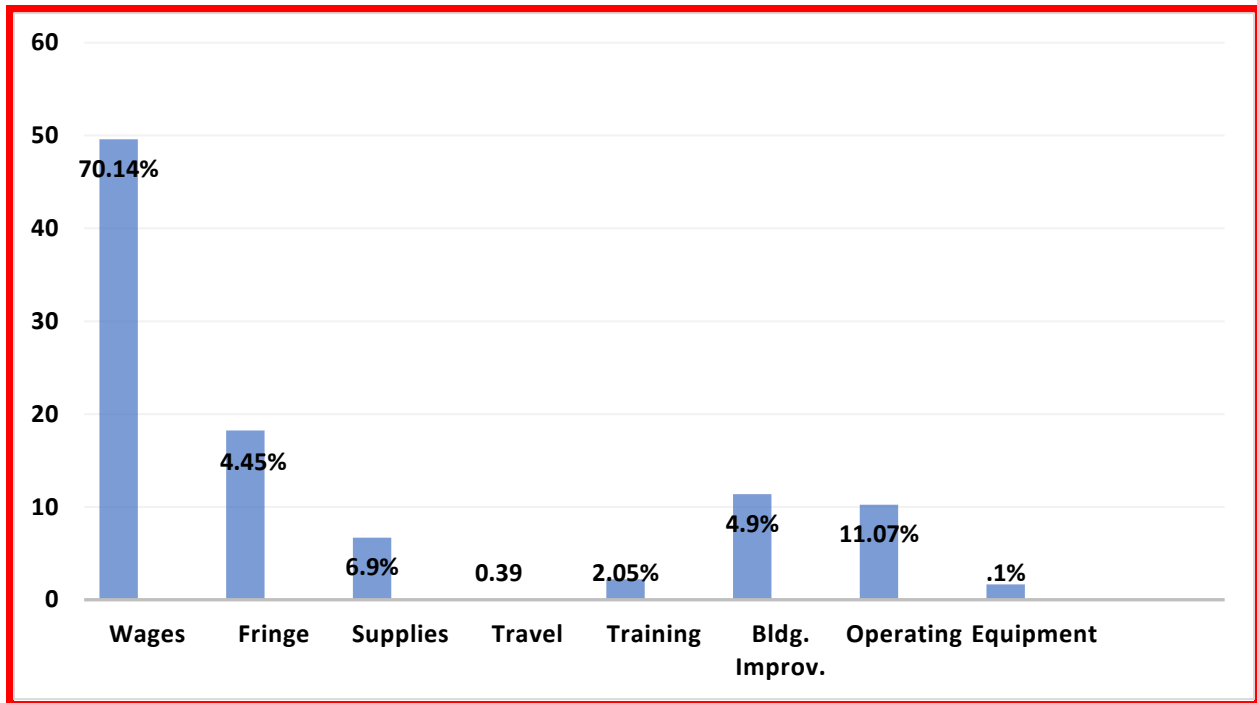
Always Be Helpful!

Be A Buddy, Not A Bully!

BUDGET



CCCDP Five Year Grant, Year 2



The budget for the 2021 - 2022 school year was (\$1,156,626.00) from Health and Human Services (HHS). The last HHS Federal Review FA1 was conducted in October 2021, and the review identified no findings. The program is on a 5-year grant cycle.

The total amount of public and private funds received from each source: City of Rawlins (\$9,900.00), Kiwanis (\$100.00), Sinclair Wyoming Refining Company (\$5,355.00), WY Quality Counts \$1,196.00, Childcare Stabilization Grant \$106,350.00, USDA (CACFP) \$50,536.37.

The results of the annual audit, conducted by Leo Riley and Company for the period ended October 31, 2021, showed no compliance issues in any area audited.

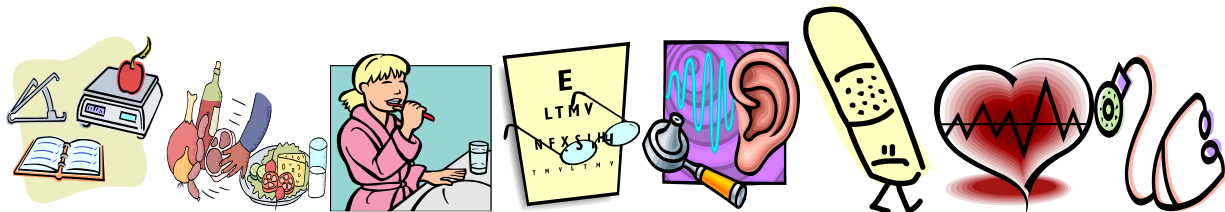
Five Year Grant Year 3 Budget 2022 - 2023

<u>Budget Category</u>	<u>Head Start Budget Amount</u>
Personnel/Fringe Benefits	952014.00
Travel	500.00
Office Supplies	15000.00
Classroom Supplies	5800.00
Medical/Dental Supplies	2864.00
Parent Activities	2500.00
Child Food	7000.00
Kitchen Supplies	2500.00
Janitorial	5000.00
Paper Products	5000.00
Audit	13200.00
Mental Health	5000.00
Utilities	18770.00
Telephone	8200.00
Building Insurance	2284.00
Child Liability Ins.	500.00
Maint./Repair	15000.00
Vehicle Maint./Repair	500.00
Vehicle Insurance	1877.00
Vehicle Operating	600.00
Local Travel	200.00
Accounting	1200.00
Legal	500.00
Publications	12250.00
Training/Staff Development	22276.00
T/TA	16281.00
Other	500.00

General Liability Ins.	15133.00
Theft Bond	411.00
Tech Support	20000.00
Criminal Background Check	266.00
Child Medical/Dental	500.00
Employee Wellness	3000.00

Total **1156626.00**

HEALTH & NUTRITION



Every child enrolled in the program has the opportunity for required health screenings. Follow-ups are conducted as soon as the initial result is documented. The program's Health Specialist strives to ensure that medical, dental, vision, nutritional, and mental health services are coordinated in a professional and quality manner. The program Custodian and Safety Officer work hard to keep the building free from hazards and illnesses through on-going monitoring of safety practices and cleaning efforts.

The percentage of enrolled children that received medical and dental exams:

Medical: 86.25%

69/80

Dental: 91.25%

73/80

73/80 children in the program received fluoride treatment

Number of illnesses within the program year:

COVID exposure: 24

Flu: 2

MRSA: 1

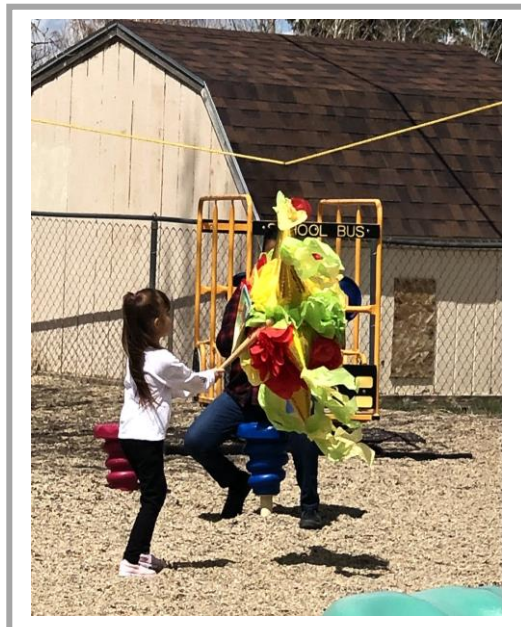
RSV: 6

Strep: 21

Hand foot & Mouth: 4

Bronchitis: 1

Pneumonia: 1



SCHOOL READINESS & CURRICULUM



School Readiness

Efforts to prepare children for Kindergarten begin as soon as the child is enrolled in our Head Start program. The center staff, along with parents, review the child's health and nutrition history, as well as complete the required developmental screening within the first 45 days of enrollment. A Family Partnership Agreement is offered to all families during an initial home or center visit. Follow up visits occur throughout the school year to check on progress of goals and to determine if the family has any needs.

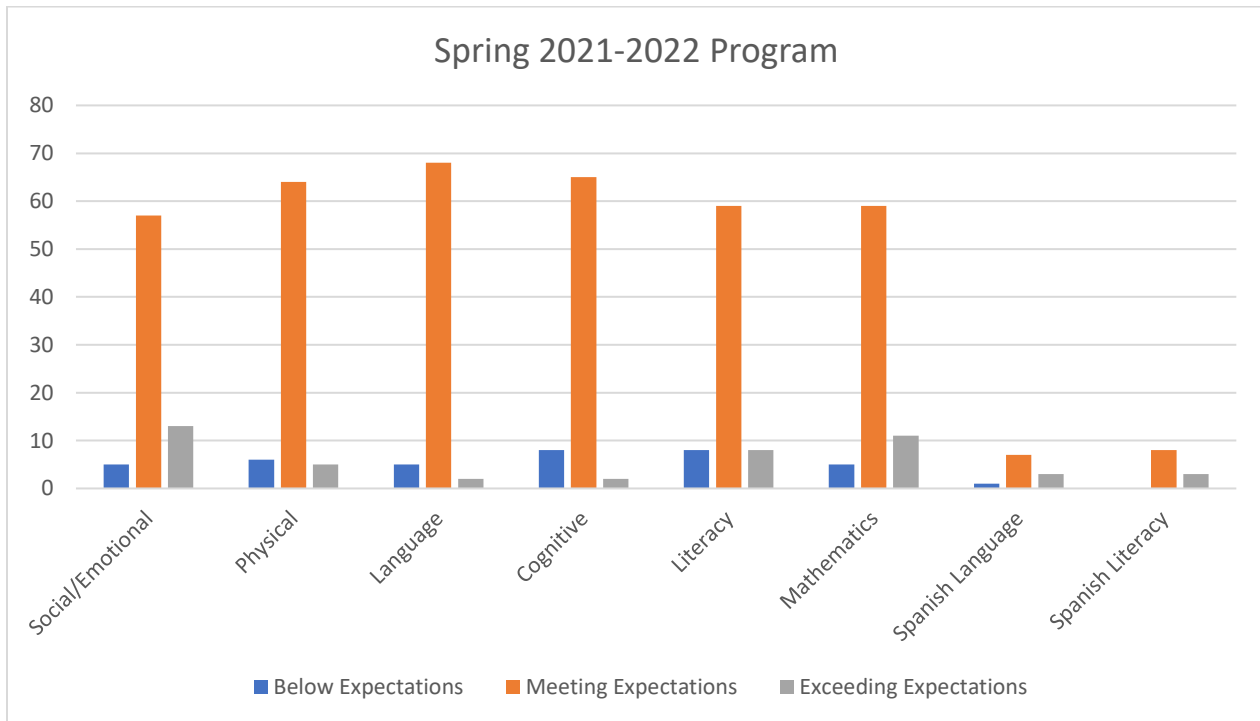
The program's school readiness team will attempt to meet 2 times throughout the school year. The team consists of program parents, staff, Board and Policy Council members, public school educators, and administrators. The team analyzes and develops data as well as revises the program's school readiness plan.

Curriculum

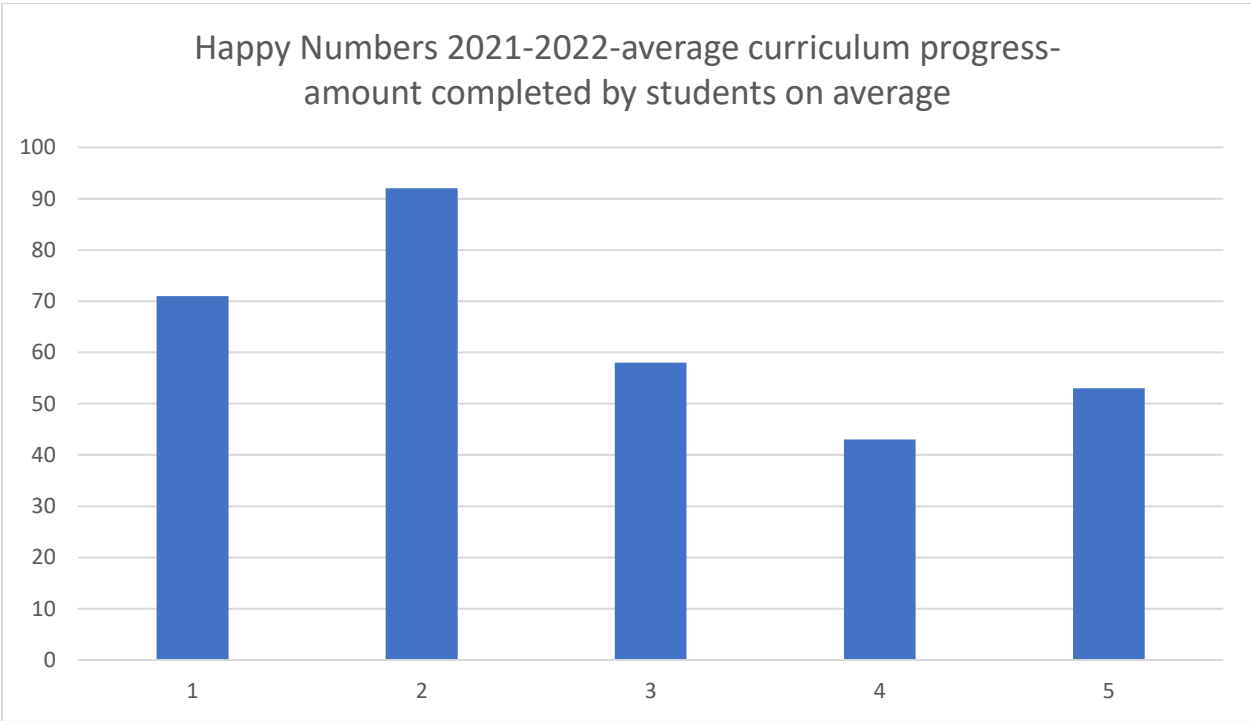
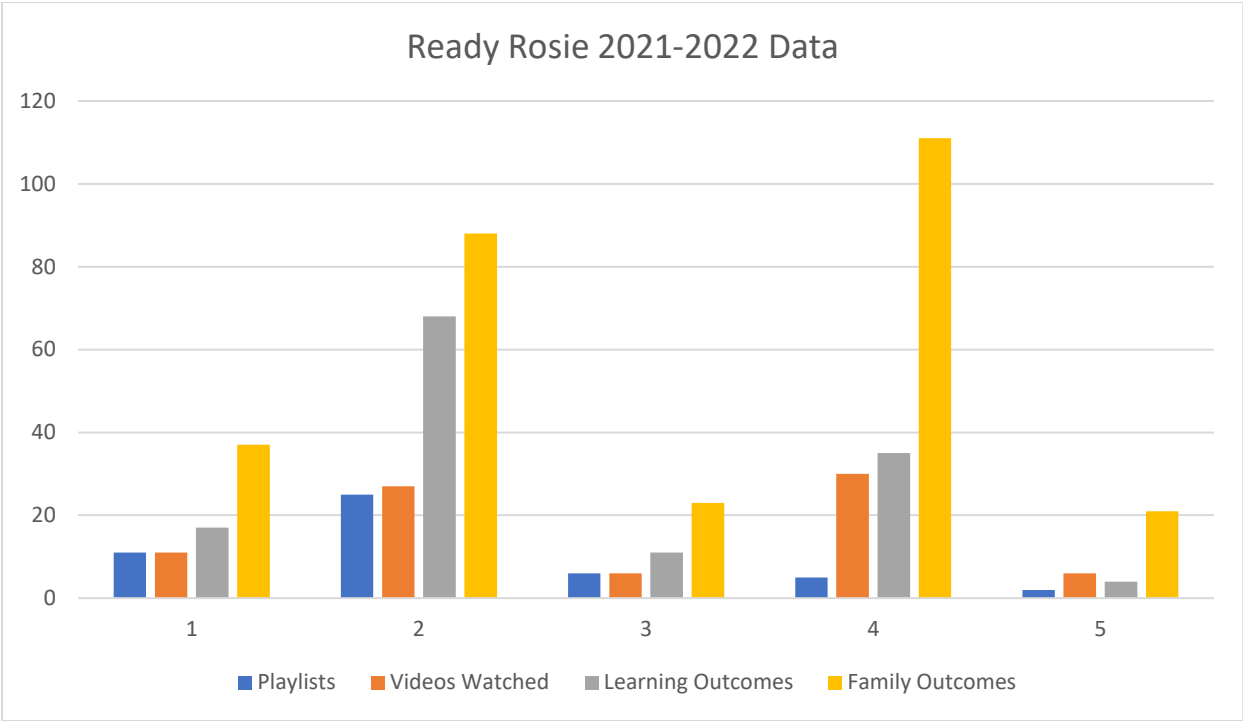
The program uses Creative Curriculum as well as supplemental curriculums in all Head Start classrooms. The parent Policy Council approves the curriculum(s) and the children's progress is tracked using outcomes data available in each developmental area. The program shows an increase in basic cognitive knowledge from the first assessment to the final observations of the children. Children enrolled in CCCDP are better prepared and socially ready to enter Kindergarten and for the challenges of public school. The program works closely with the local school districts to ensure all children have a smooth transition into the public-school system. CCCDP transitioned 35 children to public school. Staff is always available to help and support parents and families with their life long journey of education.



Fall to Spring 2021-2022 Comparison Growth Graph



2021-2022 Ready Rosie and Happy Numbers Progress



ENROLLMENT & ATTENDANCE



Monthly Enrollment (E) (Funded enrollment 80) and Attendance (A) Data 2021 - 2022

- **September 2021:** (E) – 61/80 (A) – 81.37%
- **October 2021:** (E) – 64/80 (A) – 79.16%
- **November 2021:** (E) – 68/80 (A) – 81.62%
- **December 2021:** (E) – 69/80 (A) – 85.36%
- **January 2022:** (E) – 74/80 (A) – 80.96%
- **February 2022:** (E) – 73/80 (A) – 89.06%
- **March 2022:** (E) – 75/80 (A) – 87.75%
- **April 2022:** (E) – 75/80 (A) – 91.76%
- **May 2022:** (E) – 75/80 (A) – 85.80%



FAMILIES & VOLUNTEERS

“Volunteers do not have more time - they just have more heart.” -Anonymous



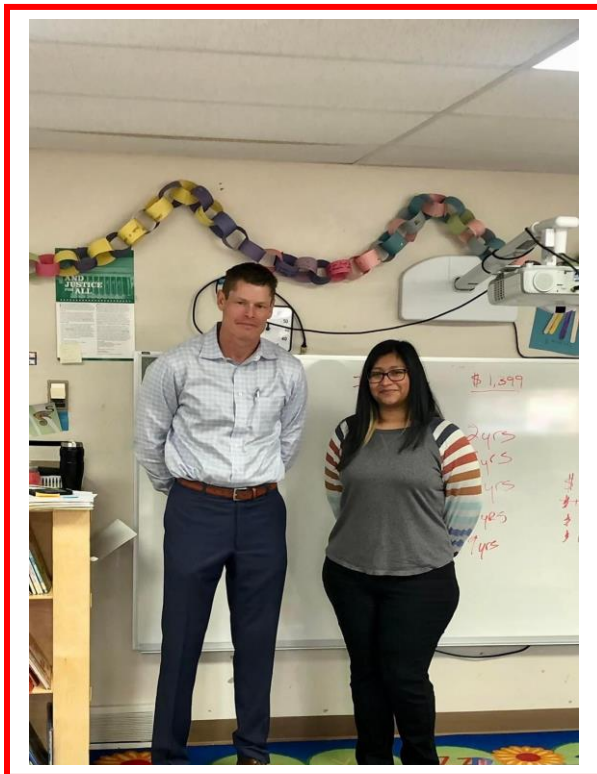
Carbon County Quilters makes a quilt for each child in the program every year. They volunteer their time make sure each child has a blanket at school.

Parent Engagement & Activities

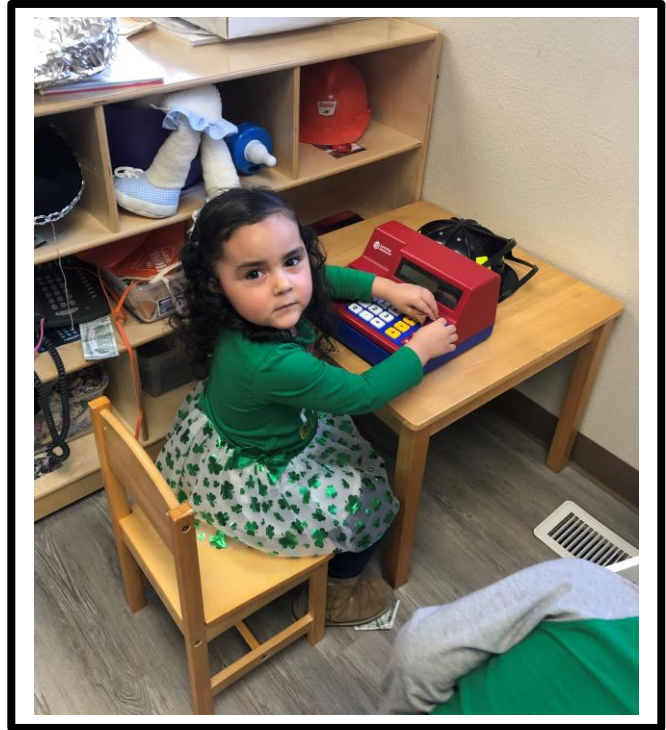
CCCDP conducts, at a minimum, one parent/family activity per month.

The program provides meals whenever possible for parent meetings.

Various activities include book distributions, fatherhood activities, literacy training, as well as parenting classes. Fall Fest and other family activities are well received, as well as classes on keeping your child healthy and well-fed on a budget. The parents are the drive behind the activities and their wishes for the program are scheduled when possible. Appropriate trainers and speakers are commissioned as necessary. The program is always looking for new and exciting ways to get parents involved in their child's education. The Family Services staff, in partnership with families, were able to complete 100% Family Partnership Agreements (FPA) with 100% FPA engagement.



Head Start programs like Carbon County Child Development rely heavily on parent and community volunteers and donations to make a difference in a Head Start child's life, as well as provide services to the program. Head Start provides 80% of annual program costs, while 20% of the annual program costs must be provided by community donated goods and services.



History and Background

CCCDP has been a part of the Rawlins community since 1965. It started in 1965 under CAP (Community Action Program) as an eight-week summer program. The program was incorporated in 1971 as Carbon County Child Development Programs.

The program includes Head Start preschool programs in two Carbon County locations: Rawlins and Saratoga. Each site is unique to the area and population. These programs are dedicated to providing children and families the opportunity to live resourceful, equitable and dignified lives.

Average monthly enrollment as a percentage of funded enrollment is 85.18%. The percentage of income eligible children served is 90%.

CCCDP employs 29 to 30 employees annually. The program teachers strive to have at a minimum an Associate Degree in Early Childhood Education or related field, with 50% of the teachers in the program with or working towards a Bachelor Degree in Early Childhood Education. The Paraprofessionals are encouraged to be enrolled as degree seeking students in classes that will result in an Associate Degree or in a Child Development Program (CDA). CCCDP works closely with the County Developmental Disabilities Program to provide special education services when necessary. When necessary, the program will apply for approved waivers for staff who do not meet the credential qualifications. A professional development plan will be completed for all teaching staff.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

"We find delight in the beauty and happiness of children that makes
the heart too big for the body."

~Ralph Waldo Emerson



Carbon County Child Development Programs

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Rawlins, WY 82301
(307) 324-4951 and (307) 324-9571

Saratoga Head Start

Center Supervisor – Pat Forbes
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(307) 326-5056

Executive Director: Mindy Monson